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| **GCSD Draft Board Meeting Minutes (04/22/2025)** |

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| **Summary** |
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| Gary Abel, the board president, led the meeting discussing ongoing operations, challenges, and potential solutions for the GCSD, including regionalization and consolidation options. All members of the board were present. Board President Gary Abel asked for a motion to accept the Adoption of the agenda. The board voted as follows:Gary Abel- AyeJohn Denten- MovedDe Denten- AyeRandy Burke- AyeChris Gulledge- Second.The Adoption of the Agenda passed with a 5-0 vote.After the vote on the agenda board president Gary Abel asked for a motion to approve the Consent Agenda and the minutes from the special meeting held on April 1, 2025. The board voted as follows:Gary Abel- SecondJohn Denten- MovedDe Denten- AyeRandy Burke- AyeChris Gulledge- AyeThe Consent Agenda passed with a 5-0 vote.The board learned from the GM about the SWRCB inspection of the WWTP and discussion on the Notice of Violation issued by the SWRCB for the overflow related to lift station #3 that occurred the week before Thanksgiving, 2024, updated the board on lift station #4, provided a status report on the SWRCB construction grant application, and updated the board on the daily operations since the last board meeting for both MCWD#2 and GCSD. |
| **Anchor Bay Operations**  |
| Chris Troyan, the general manager, discussed the ongoing operations in Anchor Bay in which he had to conduct three chronic species tests as part of their NPDES permit renewal, and he has been working with their budget committee to finalize their budget for the upcoming fiscal year. |
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| **GM Report** |
| The GM began his report by discussing the inspection the district received from the SWRCB. He explained the state wants to give the district a Notice of Violation (NOV) for the overflow spill that occurred with lift station #3 the week before Thanksgiving, 2024. The GM also informed the board he is trying to get the state to issue a Cleanup and Abatement (CAO) order instead of an NOV. He is concerned that if the district were to receive any emergency funding, the money would only be used to resolve the NOV, whereas a CAO can encompass numerous items that need to be resolved, which would ultimately increase the chances for approval of our construction grant. The GM also informed the board that there is an issue with one high flow pump and one low flow pump at lift station #4. The high flow pump will cost approximately $5,000 to remove and transport it to Santa Rosa for diagnosis and depending on the condition of the pump may cost approximately $40,000 - $60,000 to rebuild, and a new pump is estimated to cost between $75,000 - $100,000. In summary the GM explained that while issues at the lift stations are still an issue, the NOV or CAO may be beneficial in the long term by speeding along approval of the construction grant. He also informed the board that other than the issues he mentioned, operations remain steady, and all samples were taken in accordance with the guidelines set forth by the SWRCB. |
| **FD Report & Update on New Auditor** |
| The finance director informed the board that the next check for Mendocino County for the last portion of sewer fees should be received any day. She once again mentioned the great job and help Susannah has been with correcting the commercial billing and being in contact with property owners that either have questions or to inform them they are behind with their payments. There are only a handful of commercial accounts that are refusing to pay for various reasons. The GM mentioned he will talk with the district counsel about drafting a letter to inform the customers the consequences of not paying their sewer fees. The finance director also gave an update on the 2023-24 audit and said the new auditor is much easier to work with. The new auditor also mentioned some errors were discovered regarding CalPERS that dated back to 2015, and the previous auditor did not make any closing entries or adjustments, which must be done before the current audit can move forward.  |
| **SWRCB Inspection Report and Future Agenda Items** |
| The GM reported that on April 16th the SWRCB conducted an inspection of the WWTPO and certain portions of the collection systems. The GM reported that during the inspection he continuously mentioned the need for the construction grant and emphasized that the WWTP is not in regulatory compliance, and the need for the construction grant approval, as district infrastructure is close to imminent failure, which would possibly cause an environmental incident or more serious violations. As mentioned in his report, the GM discussed the difference between a NOV and a CAO and how he is concerned that if the SWRCB issues an NOV for the lift station #3 overflow then if any grant money is approved, it will only apply to the NOV. Whereas a CAO would apply to all of the nonconformity issues the district currently has and if a grant were to be approved it would encompass the entire CAO rather than just one issue.After the SWRCB inspection concluded, the inspector informed the GM to resubmit any additional documentation to include in the inspection report, continue to monitor the lift stations to mitigate any sewer overflows, and to await any further feedback from the state regarding the district’s grant application.In conclusion, the board asked for any future agenda items and with no other comment or items on the agenda Board president Gary Abel adjourned the meeting at 3:20 p.m. |
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