Administrator Report

June 19, 2025

The County has been in contact with me regarding the election process. Alex is done and I have his signed certification. The next step is for Lisa to write a letter to the Board of Supervisors requesting to be appointed in lieu of elections for term to begin July 1, 2026, and end June 30, 2030. This would also be the same process for anyone who steps in to fill the vacancy left by Jens. This letter should be emailed soon after July 4th.

No big surprises for the expenses since the last Board meeting. There will be some big expenses coming up due to the SDRMA annual Property/Liability and Workers’ Comp payments are due ($8,986.13 and $1,835.26 respectively) to be paid July 1st.

I have scheduled the 2024-2025 audit for August 12, 13, 14 to be done remotely. So, by the September meeting, the audit should be well on the way to being completed and most of the QBO mysteries might be solved! Also, the 3rd payment from the County should arrive sometime in August.

After six months of trying to register MCWD2 with SAM.gov, the registration has been renewed, and Reef Atwell is trying to get the grant money processed this week. (I am writing this on Monday-hopefully by Thursday there has been good news)😊

The WEX card is here and ready to be given to Keith at the beginning of July. June was the final $150 mileage reimbursement to Keith.